

PARISH COUNCIL MONTHLY MEETING

DATE: April 9, 2014
TIME: 7:00 pm
PLACE: Heeb Room
PRESIDING: Trish Deatrck

AGENDA

OPENING PRAYER

APPROVAL OF MARCH 12, 2013 MEETING MINUTES

DISCUSSION ITEMS

Parish Council Selection Process

REPORTING ITEMS

Administration – Todd Oberhausen
Bldg. & Grounds Committee – Tom Pifer

Lifelong Formation/Education – Jim Coyle
School – Kellie Hood

Service/Social – John Barnett
Sports Ministry -

Stewardship – New Chair?

Worship – Deacon Dan Bisig

FR. MARK HAMILTON

CLOSING PRAYER

NEXT MEETING May 14, 2014
7:00 PM

Parish Council March 12, 2014 Meeting Minutes

The March 12, 2014 parish council meeting was opened with prayer at 7:00pm, Trish Deatrick presiding.

Members present were: Fr. Hamilton, Trish Deatrick, Bill Tompkins, Gary Parsons, Kellie Hood, Jim Coyle, John Barnett, Deacon Dan Bisig, Tom Pifer, Sarah Mann, Donna Lawson & Brendan McKenzie.

Excused members were: Lisa Leister, David Crawford & Todd Oberhausen.

Missing member was Gerard Senn.

Opening Prayer: 7pm

February minutes were approved with a correction under "Open Discussion" – The Buechel Woman's Club called for an appraisal of the building not St. Martha. (Per Todd Oberhausen email. Handout #1 this evening.)

Handouts: (1) Email from Todd Oberhausen.

DISCUSSION ITEMS – Parish Mission

We will serve green punch in honor of St. Patrick's Day. Trish will come and serve. Gary Parsons will bring pretzels. Bill Tompkins, Tom Pifer and Sarah Mann will help.

REPORTING ITEMS

ADMINISTRATION – Todd Oberhausen (written report)

- No developments regarding the Women's Club as key Board members were vacationing until mid-March
- Financial projections for the fiscal year 2014/2014 – approximately 66K deficit primarily due to school tuition income projections (Budgeted 272 families versus actual 257) and after school care income projections (budgeted for 84 students actual enrollment is 58)
- Committee discussed ways to begin marketing school/parish given the boundary protocol is no longer a viable option
- Committee discussed potential short/long term capital projects – ideas include: remodel Church, redo campus lighting, Bethany flooring, windows for School/Parish Office, enhance HVAC system
- School Budget for 2014/2015 will be presented at March committee meeting

Fr. Hamilton's comments:

Appraisal has been done.

\$280,000.00 figure too high for Fr. hovering @ \$250,000.00. Negotiable number. Completely in their ball club.

Purchase outright or finance?

A lot of need. Structure work needed is about \$20,000.00.

Could always use the space.

Outright purchase – no strings – few strings attached at first.

Have we formally made an offer? Yes.

We're waiting to hear back from Buechel Woman's Club.

Archdiocese has given ok.

BLDG. & GROUNDS COMMITTEE – Tom Pifer

Working to compile a list of existing lighting. Spreadsheet to justify changes. Will make recommendation for contractors.

Goal – consistent light level/color/efficiency; 3-5 year payback; could be more or less aggressive.
Dollars and cents – Administration first then Parish Council for next budget cycle.
Definite room for improvement.

May 17th is Spring Clean Up Date – 9 – Noon.
Flowers/mulch/trees?

Nick McDowell has volunteered to clean up fence row.

Budget standpoint – pipe downspouts underground.

LIFELONG FORMATION/EDUCATION – Jim Coyle

It's at our very busy time – ERE missed six weeks due to bad weather. Our Easter Presentation has been moved back to Holy Week.

We've begun discussions on next year's schedule. Looking at not sticking with JCPS school schedule but follow St. Martha schedule.

Been talking about moving classes to Wednesday evenings next year.

1st Grade Reconciliation Workshop was held on February 25th. Sacrament is scheduled for tomorrow night.

We saw a lot of our families in attendance at Ash Wednesday services.

ERE Catechists are on to host the Parish Mission on Tuesday evening.

Two new people came into the church this past Sunday, Brian Phillips and Jacob Hein.

SCHOOL – Kellie Hood

We had three winners in the Elk Essay Contest on "What Veterans Day Means to Me."

Our bus system DC Tours has been very unreliable this year – we are switching to Miller Transportation next year. (Morrow, our previous service doesn't exist anymore.)

We will be piloting two new programs.

We have established a "Marketing Committee" for the parish and school. We are currently competing against neighborhood schools.

We continue to get phone calls and currently do between two and four tours per week.

We will be having our Quality Assurance visit on April 16th.

Terra Nova Testing is this week and next.

We will be starting a St. Martha School Web page soon – Sarah Mann will be taking care of that.

SERVICE SOCIAL – John Barnett

Catholic Charities brings about 200 immigrants each year that have desperate needs for setting up kitchens.

We're looking into setting up a Pots & Pans Drive – Catholic Charities will provide a truck before and after Mass. St. Martha will commit once during Lent.

We're starting advertising for Sports Ministry for Bethany Center. You purchase one 4x8 ft. fence banner and receive a 3x4 ft. banner in Bethany Center.

Question from Tom Pifer: Have we ever considered selling space on the back of children's sports jerseys? John Barnett will check into that.

Sports Ministry will be hosting the mission on Wednesday evening.

STEWARDSHIP – Chair Position still open.

Festival of Ministries scheduled for the weekend of March 22/23 has been cancelled.

WORSHIP –Deacon Dan Bisig

Next scheduled **Baptism is Sunday, May 18th** with Deacon Dan after the 11:00 Mass.

1st Grade Reconciliation – tomorrow night, March 13th at 7pm

2nd Grade First Holy Communion – Saturday, April 26 @ 4:00 Mass & Sunday, April 27 @11:00 Mass.

Starting tonight/ Wednesday's during Lent the Rosary will be prayed at 6pm with Stations of the Cross to follow immediately afterwards.

St. Martha Lenten Mission with Fr. Mark Baron: *Divine Mercy: Hope of Sinners, Hope for the World* is scheduled for next week March 15-19. Fr. Mark Baron will be preaching at all the Masses this weekend. The details are in the Sunday Bulletin.

The Anointing of the Sick Mass was this afternoon. Attendance was about 100-125. Our 7th Graders were our host and hostesses for the Simple Meal which followed. They also assisted with set-up and tear-down. The School Choir provided entertainment for our guests. A good time was had by all.

Holy Week Schedule:

Palm Sunday, April 13th – Procession at all Masses

Holy Thursday, April 17th – 9:30 am School Prayer Service- The Last Supper.

7:00pm Mass of the Lord's Supper.

8:30-10:00 – Altar of Repose.

Good Friday –April 18th – 9:30am School Passion & Veneration of the Cross

3:00 pm Lenten Service – Passion, Veneration of the Cross & Communion

7:00 pm Lenten Service – Passion, Veneration of the Cross & NO Communion

Holy Saturday – April 19th – 8:30pm Easter Vigil – no one new is coming into the church – first time in many years.

Easter Sunday – April 20th – Regular Sunday Mass Schedule 8:00; 9:30 and 11:00am.

Sign-up sheets are available in the Working Ministers Room for all Services.

FR. MARK HAMILTON –

New Reconciliation Room is completed – waiting on the curtain – will be inviting Archbishop to Mass.

Last month's banner situation will not be repeated. Store can advertise – just no picture of liquor will be allowed on advertisement.

SEAM is presently being sued. 2 people – 1 quit; 1 fired now suing. It's in the hands of the lawyers.

DARE TO CARE on verge of quitting has now tripled their donations.

Campaign going for more volunteers.

Confessional and piano have been taken care of by donations.

Will be meeting with co chairs of the parish picnic – Dave Esterle & Eric Buehner.

I have scheduled three Stewardship/State of the Parish talks which will be a mandatory attendance requirement for school & ERE parents.

Monday, April 7th at 7pm; Thursday, April 10th at 7pm; and Wednesday, April 23rd at 7pm. All meetings will be in Bethany Center.

Purpose is to educate/communicate. There will be a sign in and name tags.

Closing Prayer: 8:10pm

Next Meeting Date: April 9th 7pm

APRIL AGENDA ITEMS: Parish Council Selection Process

2013-2014 OFFICE OF RELIGIOUS ED
Parish Council Report for April 9, 2014

Religious Education Staff

Annette Bergamini- (PCL)

PARISH CATECHETICAL LEADER-491-8535 x 28, home -499-6027 cell-777-1961

Overseeing adult and children's Religious Education Formation Programs in the Parish and RCIA Coordinator. Collaboration and Resource contact to the school administration and faculty for sacrament preparation/ Liturgy, Para-Liturgies, prayer service planning/ textbooks and materials/ formation for teachers and catechists.

Jim Coyle- Evening Religious Education Coordinator & Special Projects- 491-8535 ext: 26
Helen Morgan, Bulletin Secretary/Rel. Ed. Administrative Assistant - 491-5135, 499-1985

LIFE LONG FORMATION/EDUCATION

LLFE includes but not exclusive to:

Adult Faith Formation Programs/Young Adult Formation/Special Formation Programs

Adult Formation

Mission-

YOUNG ADULTS- Catholic Adult Ministry in the Archdiocese- CAM- online.

CATECIST CERTIFICATION-Contact: PCL Office/RE Office/ School- Cathy Guizio - 491-3171

A calendar for Archdiocese classes can be found <http://www.archlou.org/article138255.htm> OR contact Denise Puckett at 448-8581 for registrations. Active Catechists in the Parish can ask them to bill parish.

Honor Thy Children: is required of all staff and volunteers in all areas of parish life.

Check www.archlou.org for updated schedule. Anyone who goes to Honor Thy Children must also have a background check through the church office.

RCIA: Adults and Children- Coordinator- Annette Bergamini

Easter Vigil: We have no unbaptized persons this year, so the Easter Vigil will be the normal Vigil service without the baptisms and confirmations.

*Jacob Hein and Brian Phillips were received into full communion of the Church on the first Sunday of Lent.

*Jacob Morley was received into full communion at the 8th grade Confirmation

Kim Long, Kelly Morley and Children Megan and Courtney Pohler are still in the process till Pentecost.

RCIA- Sessions are on Sundays at 9:30 am in the Parish Office.

Adult Team: Deacon John Maher/Judy Landis/Gary Parsons/Angela Hall/ Rhonda Basile

Children's Team- Catechists- Debra Worth-

ERE- COMBINED PARISH EVENING RELIGIOUS EDUCATION CLASSES

Contact: Coordinator - Jim Coyle- 491-8535 ext. 26 & Rel. Ed. - Helen Morgan 491-5135

*Includes children from the parishes of St. Martha/Ascension/St. Bartholomew & St. Pius

Our Easter Program has been moved from Tuesday, March 25th to Tuesday April 15th. First Communion is April 26 & 27 Our Closing Pot Luck is still scheduled for April 29th.

SACRAMENTS:**PCL Office / ERE Coordinator/ Religious Education Office/ School****Baptisms: PCL**

Preparation Leaders: Julie Cameron / Sheila Stocksdale /Elizabeth and Tom Pifer- Sunday Mass
Baptism Coordinators

*Group Baptisms are going to be moved to the 3rd Sunday every other month starting in May-2014.

Baptisms are scheduled for **May 18th after the 11:00 Mass.**

Preparation Session will be held on Thursday, May 15th at 7:00pm in the Parish Office.

Reconciliation is offered on Monday evenings from 5:30-7:00pm and Friday mornings after the 8AM Mass or by appointment. Students in the school are offered Reconciliation by grade level once a month during the school day and ERE twice a year during ERE sessions.

First Reconciliation for 1st Grade- was celebrated on Thursday, March 13, 2014.

First Communion dates for 2nd Grade- 2014- April 26- 4:00 Mass/April 27- 11:00 Mass

- **First Communion Workshop was held on Saturday, March 15th.**
- **First Communion Pretend Mass Workshop – Friday, April 11th during school day**

Confirmation: Next year our candidates will be guided to a focused understanding of service as “works of mercy”. New texts are being considered and upfront preparation at the end of 7th grade year is being designed.

Sacrament of Marriage- Contact- Front Office for scheduling Weddings.

Marriage Preparation and planning with Deacon or Priest and required Archdiocese programs

Annulment Questions and Procedures directed to Father Hamilton/ Deacon John Maher/ Deacon Dan Bisig/ Archdiocese: Tribunal Office 585-3291

CHILDREN’S LITURGY OF THE WORD (CLW) – Contact: Religious Education Office

Schedules are out through May 25th.

New materials are being used from Pflaum Publishing

YOUTH MINISTRY- PCL Office / Religious Ed. Office

High School – Two upcoming events offered by the Archdiocese are

Jr. High Ministry/Faith Club – At this time this ministry is not meeting.

VACATION CHURCH SCHOOL:

***Alternative experience to VCS is being discussed.**

Contact: Annette Bergamini, PCL; Helen Morgan, Registration 491-5135

Mark your calendars: 2014 July 14th through July 17th

ADVENT WORKSHOP – PCL Office

Contact Person: Vicky Greene - 456-5857; Helen Morgan 491-5135

The Advent Workshop 2014 will be held on Sunday, November 30, 2014 – mark your calendars now!

SCHOOL COMMITTEE- Contact:

PTO – Contact: Dawn Ruiz 671- 8202
